



2019



THE 4-H . . .



H Happiness
O Opportunity
R Responsibility
S Self Confidence
E Encouragement



P Pleasure
R Reassurance
O Objectives
J Judgement
E Enjoyment
C Character
T Thoughtfulness



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4-H INFORMATION FOR BRANCH COUNTY

Nationally, 4-H is a youth development program of Cooperative Extension System. The Extension Service is an arm of the United States Department of Agriculture and is provided through federal, state and county funding sources. Michigan State University Extension is the home of 4-H Programs in Michigan. Extension exists to “extend” the knowledge from the land-grant University, Michigan State University, to almost every county in the state.

4-H helps young people acquire the skills and values needed to make mature decisions. Through 4-H, members gain “life skills” such as high self-esteem, pride in themselves and their community, self-respect, self-confidence, good sportsmanship and how to be an integral part of a group. They also gain specific knowledge in their project area. Leaders and parents should act as positive role models for members. They teach members directly through group activities, demonstrations and individual help and also indirectly through their actions and conduct.

4-H Clubs have organizational leaders (and co-leaders) and other project leaders. 4-H leaders help their members set club and personal 4-H goals and guide members through their 4-H career. 4-H Equine Members are required to keep a Horse Project Record Book which is available online at the Branch County 4-H Horse Leaders’ website <http://www.branchco4-hhorseleaders.com/>

Potential 4-H Leaders must complete the 4-H Volunteer Selection Process to be considered a leader.

Forms are available on the Branch County Michigan State University Extension blog spot. Leader and member re-enrollments must be completed each year and returned to your club’s organizational leader by the club’s deadline. Organizational Leaders will turn-in the forms to the MSU Extension Office by the deadline.

Families of registered 4-H members and leaders will receive emails from the Extension Office weekly and a 4-H newsletter will be sent electronically every other month. Newsletters and other 4-H documents will be posted on the Branch MSU blogspot <http://msuebranch.blogspot.com/p/4-h-documents.html>. It is a 4-H family’s responsibility to keep informed by attending club meetings and reading the newsletter.

For more information:

- Visit the Branch County MSU Extension Office, 570 Marshall Road, Suite C, Coldwater, MI 49036 or call 517-279-4311. Email: msue.branch@county.msu.edu
- Branch County Michigan State University Extension- <http://msuebranch.blogspot.com/>
- Branch County MSUE facebook page - <https://www.facebook.com/pages/Branch-County-Michigan-State-University-Extension/369844209430>
- Branch County 4-H facebook page <https://www.facebook.com/BranchCounty4H?ref=hl>
- Michigan State University Extension website: <http://msue.anr.msu.edu/>
- Michigan 4-H Youth Development website: <http://4h.msue.msu.edu/>

All 4-H parents and Members will be required to sign the Code of Conduct form attached here in order to participate in Branch County 4-H Horse Leaders events, including the fair. The signed form will be turned in to your horse leader, together with the required Horse Project Registration sheet also attached here by May 1st. Such signatures will also acknowledge receipt of a copy of this Rule Book.

Branch County Horse Leaders and Parents Code of Conduct:

Leaders and Parents will:

- Accept their responsibility to represent Branch County with dignity and pride by being positive role models for youth.
- Conduct themselves in a courteous and respectful manner, exhibit good sportsmanship and provide positive role models for youths.
- Respect, adhere to and enforce the rules, policies and guidelines established by Branch County Horse Leaders and the Branch County Michigan State University Extension Office/Branch County 4-H
- Abstain from and not tolerate physical or verbal abuse.
- Comply with equal opportunity and anti-discrimination laws.
- Avoid criminal activities.
- Under no circumstances, posses, sell or consume alcohol or possess, sell or use controlled substances at a Branch County youth activity or event. No smoking in barns, bleachers, and around horse arena.
- Under no circumstances, attend or participate in a Horse Leaders activity or event under the influence of alcohol and/or controlled substances.
- Accept the responsibility to promote and support MSU Extension to develop an effective county, state and national program.
- Operate machinery, vehicles and other equipment in a responsible manner.

Branch County 4-H Members Code of Conduct:

Members will:

- Abide by all rules, policies and guidelines of the club and of Branch County 4-H.
- Support and abide by the club's adult leadership.
- Participate fully in the club and in the 4-H Program.
- Be responsible for their behavior (including social media), exhibit good sportsmanship, and avoid criminal activities at all times.
- Leave the club and 4-H facilities in as good or better condition than found.
- Not possess, sell, offer, consume, use or attend under the influence of alcohol and/or controlled substances, including the use of tobacco products.
- Abstain from and not tolerate physical or verbal abuse.

**BRANCH COUNTY
4-H HORSE LEADERS ASSOCIATION
BY-LAWS**

The Branch County 4-H Horse Leaders Association is made up of the leaders, project leaders, parent representatives and youth representatives of each club along with the 4-H Horse Superintendents. The Horse Superintendents are not voting members of the association. The 4-H Horse Leaders Associations' responsibility is to plan and conduct experiences for the 4-H members enrolled in the 4-H Horse Project.

The officers (President, Vice President, Secretary, Treasurer and Reporter) are nominated and elected by vote at the October meeting. A nominating committee will be chosen in September. They will present

the Association with a slate of candidates.

Duties of each officer are:

President - The President will preside over all the Association meetings. They will cast the deciding vote in the case of a tie vote. They will be the second signature on any association bank accounts.

Vice President - In the absence of the President, the Vice President presides over the meetings. The Vice President is the chairman of the State 4-H Horse Show Committee. As the chairman, they will see that all the duties of the State 4-H Horse Show Committee are carried out. It is suggested that the Vice President go as a volunteer to the State 4-H Horse Show. If the Vice President takes over as President of the Association, a new Vice President will be elected.

Secretary - The Secretary is responsible for keeping minutes of all meetings and provides a copy to all members in attendance at the monthly meetings. They are responsible for all correspondence pertaining to the Association. The secretary is responsible for typing all Fair Book changes approved by the Association and turning them into the Fair Office. The secretary is responsible for working with a committee on updating the Horse Project Book, annually.

Treasurer - The Treasurer's position is a two-year term and the Treasurer is responsible for maintaining all financial records for the Association. The treasurer is responsible for reporting all financial transactions at regular Association meetings. They are responsible for paying all bills contracted by the Association. In October of each year, the treasurer must provide all members in attendance with a year-end financial report.

Reporter - The Reporter will be responsible for submitting news articles about the 4-H Horse Project activities in a timely manner to local publications. They will not be responsible for the writing of the articles. Each chairman of the appropriate committee will turn in the event results to the Reporter for publication.

Each club is permitted to cast a total of two (2) votes at any monthly or special meeting of the Association including, but not limited to, the annual election of officers. Any combination of two of the following individuals shall be permitted to vote: leader, parent, or youth representative. Association meetings are normally held the first Wednesday of each month. Dues are \$5.00 per year from each club and are due by the **November** meeting. If the dues are not paid by November, voting privileges will be withheld until dues are paid.

Any equine 4-H club with equine members must be registered with the Branch County Extension Office by the November meeting in order for their exhibitors to be eligible to exhibit at the following year's fair. A leader or parent representative of each 4-H club will meet with the Branch County 4-H Horse Leaders group who meet the first Wednesday of each month, in order for the exhibitors from their club to be eligible to show at the fair. Exhibitors showing equine must be registered in an **equine 4-H club** by April 1. **Clubs may not miss more than one of the scheduled meetings.** **Exhibitors in that equine club will not be allowed to show equine at fair that year if this rule is violated (missing more than one of Branch County 4-H Horse Leaders' scheduled meetings).**

Normally, two fund raisers a year are undertaken, with the proceeds being directed to a horse related project. Additional fundraisers will be initiated if conditions warrant.

Special committees may be appointed by the Horse Leaders to assist in carrying out the annual events or other special activities. All special committee actions are subject to change by the Association, County Extension 4-H Agent or representative.

A member of the Horse Leaders Association must chair the following yearly committees:

- Tack Sale and Silent Auction in January
- State 4-H Horse Show Tryouts (Vice President *must* chair)
- Equine Royalty Contest
- Horse Leaders Open Fuzzy Show
- Horse Leaders Open Show (each club will sign up for a portion of this show)
- Pre-Fair Gymkhana & Pleasure Horse Shows (each club will sign-up for a portion of these shows)
- Fair Events Including Wednesday Night Special Events
- Saturday Fun Day
- Horse Camp or Clinic (if held)
- Other Events such as annual college scholarship awards, Hippology Contest (if held)
- Record Books
- Rules and Regulations (Secretary *must* chair)

Each equine club with members showing equine will be responsible for being involved with **two** of these committees as a member or chairman each year.

HORSE LEADERS EQUIPMENT

Over the years, the Horse Leaders Association has purchased equipment. The following items have been listed to help keep track of what they have.

2 sets of electric timers & 2 timer board displays (1 set/2012); 2 stop watches (2013); 4 sets of 2-way radios with headset (2012); American flag; 4-H flag; wooden plaques; fair sign/picture board; 8 plastic planters; laptop computer, printer, case, software; 2 vinyl folding card tables & 6 vinyl folding chairs (2013); 2 10'x10' popup canopies (2013); misc. show box supplies; mini measuring stick (2013); 9 mini ground poles (2014)	6 poles with bases; 5 miniature horse jumps; 3 white barrels with painted cloverleaf; 8 white plastic jumping blocks; 4 PVC poles; 10 ground poles; 10 landscape poles; 2 black plastic mounting blocks; 2 muck buckets and 2 carts; pitch fork; scoop shovel; rakes; 2 brooms; Trail obstacles: 2 bridges, mailbox, 12+ cones, gate, water box, flowers. Gymkhana chalker, keyhole pole & measuring reel (2014), portable storage shed (2017).
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OBJECTIVES OF THE BRANCH COUNTY 4-H LEADERS

- To initiate a unified effort to strengthen and enlarge the 4-H Horse program for the benefit of the individual member (youth).
- To plan and conduct activities that enrich 4-H youth experiences.
- To disperse information relative to the project in an effort to educate leaders involved in the 4-H Horse program.
- To make leaders aware of ideas, routines, policies and rules relative to the 4-H Horse and club programs.

- To advise and cooperate with the Extension Office.

FUNCTIONS OF THE 4-H HORSE LEADERS ASSOCIATION

- *Leader and Member Training:* Plan and conduct county training programs for members and leaders and encourage attendance at Kettunen Center conferences.
- *Visual Aids and References:* Assemble a library of books and multimedia materials that leaders can use as reference. Through MSU, videos are also available.
- *Activities:* Organize countywide activities. Compile and publish a list of events, dates and contact people in the county.
- *Education:* Leaders will provide educational experiences through county and statewide events.
- *State Show Selection:* Oversee and enforce the state show selection procedures.

OBJECTIVES OF THE 4-H HORSE PROJECT

- To develop leadership, initiative, self-reliance, sportsmanship and other desirable character traits.
- To experience the pride and responsibility of having an equine and to learn care, feeding, management and health of the animal.
- To promote greater love for animals and to establish a humane attitude toward them.
- To learn safety precautions to prevent injuries to themselves, others and their mounts.
- To learn skills in horsemanship and an understanding of the business of breeding, raising and training horses.
- To appreciate horseback riding as a healthy and wholesome form of recreation as well as an appreciation of our conservation and natural resources.
- To be better prepared for citizenship responsibilities through working in groups and supporting community horse projects and activities.

RULES AND REGULATIONS 4-H HORSE AND PONY PROJECT

1. It is suggested that all members, between the ages of 8 and 19, be enrolled in an organized equine 4-H club, by **April 1**. Members must follow all of the rules and bylaws set forth by the Branch County Horse Leaders' Association. Young people ages 5-7 can be involved if the club permits. They can take a poster project or other projects on horses to the fair, including a Branch Bud project book (which shall be turned in on Branch Bud entry day). See Branch Buds Guidelines which are available at the Extension Office.
 - a. **4-H age** is determined on the basis of birthday during the calendar year. Example: a member whose eighth birthday is reached January 1st is considered 8 years of age for the entire year.
 - b. Participation will terminate Dec. 31 of the calendar year in which a member attains the age of 20.
 - c. Home county, state and national events and awards may have higher age limits than 8 years old. These events and award forms will specify age requirements.
2. Any new equine club must be registered with the Branch County Extension Office by the **November** meeting in order for their exhibitors to be eligible to exhibit at the following year's fair. A leader or parent representative of each 4-H **equine club may only miss one of the scheduled meetings** with the Branch County 4-H Horse Leaders group who meet the first Wednesday of each month, in order for the exhibitors from their club to be eligible to show at the fair. **Exhibitors in that equine club**

will not be allowed to show equine at fair that year if this rule is violated (missing more than one of Branch County 4-H Horse Leaders' scheduled meetings).

3. Members interested in an equine project must own, or have access to, an equine by May 1 for that project year. They must be responsible for as much of the care, feeding, grooming, stall work and tack care as possible from May 1st on. They also must complete project material as prescribed by the individual club. Members are required to register their proposed project animals with the Horse Leaders Association by May 1st on the provided form which includes a Code of Conduct (**a hard copy of both documents are required to be completed, signed and turned in before the end of the May Horse Leaders meeting**). Members may register up to six (6) horses as possible fair projects. The association will consider no substitutions for ill, lame or the death of projects. The Secretary or Superintendent will keep forms on file from May 1st through September 1st, same year.
4. Vaccinations required to exhibit equine at the Fair will be: Rhino pneumonitis and Influenza. It is highly recommended that you also vaccinate for Encephalomyelitis, Potomac Fever, Tetanus, West Nile, and Strangles. Influenza and Strangles vaccines are also available in an intranasal application as well as a vaccination. Proof of having the required vaccinations must be turned into your leader by **June 1st**. Proof will be a vet slip, attendance at a vaccination clinic, or a witness form/card provided by Superintendents filled out by your leader. Foals born prior to **June 1st and weaned** must show proof of vaccinations by August 1st.
5. A legible copy of proof of negative Coggins test, including a picture of the horse, which is valid through the conclusion of the current year's fair and/or state horse show must be turned into your leader no later than **June 1**. (i.e., if a Coggins is drawn in November it is valid through the following November). In case a back-up project from the Project Registration Form will be shown or will stay at the fair, proof of vaccinations and Coggins must be turned into the superintendents by the first Saturday of the fair.
6. Members interested in a non-equine project may enroll in the Veterinary Science project or the Horse Development Programs such as Horse Judging or Horse Bowl.
7. Animals may be grade or registered.
8. Horses' ages are determined as of January 1st. Stallions ARE NOT ELIGIBLE as a 4-H project except in the year foaled.
9. Member guidelines and rules for the Horse and Pony Project are:
 - a) Horse and Horsemanship (*rev. 2001*)
 - b) Horse Science (*rev. 2001*)
 - c) *Show Rules and Regulations (*rev. 2016*)
 - d) Horse Judging Guide (bulletin #1240)
 - e) 4-H Fair Book
 - f) Horse Project Record Book
 - g) 4-H Member Personal Record Book
 - h) Binders containing workbooks

(*Available online at: http://4h.msue.msu.edu/4h/resources/mi_4h_horse_show_rules

These and other resources can be found online at: http://4h.msue.msu.edu/4h/4_h_club_resources

10. Rules and requirements of the State 4-H Horse Show will be as published by the State 4-H Horse Show Committee.

11. All suggestions concerning the 4-H horse projects or activities in Branch County, or this bulletin, will be presented to the 4-H Horse Leaders Association. Proposed changes to this book are to be submitted no later than the **October** Horse Leaders meeting. The Rules and Regulations committee will make the proposed changes in the book and present it at the **November** meeting for review and approval. The finalized book will be handed out no later than the **March** meeting to all

leaders.

12. Attending one Equine Animal Care Course is REQUIRED to show any equine by exhibitors of all ages. Courses that will qualify will be offered for free three times in the county at the following dates and locations:

- a. Farmers' Day: Monday, February 18, 2019, at the Branch Area Career Center, Horse Care with Tom Guthrie.
- b. Tuesday, March 5, 2019, at the 4-H Cabin on the Coldwater fair grounds, 7:00 pm.
- c. Monday, May 13, 2019, at the 4-H Cabin on the Coldwater fair grounds 7:00 pm
- d. In the event that you cannot attend one of the above events, you can get a Certification ONLINE at: YQCA.org . Current fee is \$12 per exhibitor. Be sure to print your certification at the end of the course to qualify for this option.

EVENTS AND AWARDS

Members are encouraged to participate in the Branch County Awards process. There are many awards that members aged 8-19 can earn through completion of an awards form. There are award medals in horses as well as many other categories. There are educational trips and other recognitions for achievement. Forms are available at the Extension Office or at <http://msuebranch.blogspot.com/>. Check the Branch County Awards handbook for further award opportunities. Keep watching the 4-H Newsletter and Calendar for details on other county events. There is also Horse Leaders' and Lindsey Rockwell Scholarships available. These forms are accessible on the Horse Leaders' website, <http://www.branchco4-hhorseleaders.com/>, and due to a horse leader prior to June 1st of the applicable year.

STATE EVENTS AND AWARDS

1. Michigan State Equine Educational Expo
2. State 4-H Animal Science Communications Contest
3. 4-H Youth Exploration Days
4. State 4-H Horse & Mini Show
5. State 4-H Award

Contact your leaders or the Extension Office for more information on these events and awards.

COUNTY EVENTS

EQUINE ROYALTY CONTEST (To be held in conjunction with the State Show Tryouts on **June 15, 2019, at the fairgrounds**)

1. The contest will have 4 divisions: *Equitation* Duke and Duchess (will be walk-trot only), Prince and Princess, King and Queen, *Gymkhana* Duke, Duchess, Prince, Princess, King and Queen, and *Miniature Horse* King and Queen (ages 8-19; Showmanship, In-Hand Trail, Test and Interview).
2. **Interviews and Testing for Gymkhana ONLY will begin at noon.**
3. Duke/Duchess age will be 8-11 years; Prince/Princess age will be 12-14 years and King/Queen age will be 15 years and over. Miniature Horse King and Queen ages 8-19. (4-H age applies: age as of January 1st.)
4. All 4-H and Branch County Horse rules will apply.
5. Contestants must use their 4-H project animal listed on their pre-registration form.

6. **Same horse can only be shown by one member at the Royalty/State Show.**
7. Contestant winners (girls) will represent Branch County only once for each individual title (Including Mini Queen). Due to the low number of male participants, King, Prince and Duke Winners will be allowed to compete every other year after winning.
8. **It is mandatory that the royalty court participate in the 4-H Fair parade. They may ride with their own club. Winners and court members must wear appropriate clothing during the parade (i.e. club shirts, hat/helmets, long sleeved button down shirt or show clothes, and sashes).**
9. You may only enter one division (Equitation, Gymkhana, or Miniature Horse).
10. You may have only one horse per rider for each division.
11. All Duke and Duchess Exhibitors in the equitation division will walk and trot only, even if they will canter at fair. Exhibitors in the other equitation divisions may walk and trot, but will be assessed a penalty.
12. Any rule changes must be submitted to the Horse Leaders Association no later than November of that year for approval.
13. **Interviews** will be given to all divisions. Judges must place by scores. Scoring system is:
 Appearance - 15 pts.; Attitude - 25 pts.; Response to questions - 15 pts. Total is 55 points.
 - a. Judges must score all interviews.
 - b. There will be one judge to give and score the interviews.
 - c. Each interview will be 2 minutes, then the judges will have 1 minute to score that exhibitor.
 - a. Contestants will be introduced to the judges by numbers only.
 - e. Interviews for Duke and Duchess Contestants will be with only one (1) judge. A parent or adult, for moral support, may accompany them.
 - f. Interviews will be of a personal nature, NOT about 4-H knowledge.

Example scoring as follows:
 Appearance: neatness\cleanliness, proper attire, wear & know number (0-5 pts each)
 Attitude: eye contact, posture, enthusiasm, promptness of answers, manners (0-5 pts each)
 Response to three questions: Possible examples are: how long have you been in 4-H?, what other interests do you have?, how has 4-H helped prepare you for your future?, etc. (0-5 pts each)
14. **Test:**
 - a. The test is to be given to a whole group. Groups will consist of all King and Queen, Prince and Princess, and Duke and Duchess Candidates from one, two, or all three divisions.
 - b. Five (5) questions of multiple choice or true and false format will be given **WRITTEN AND ORALLY**. The answers will be recorded on an approved form.
 - c. Each question will be worth 5 points for a possible 25 points.
 - d. The show chairperson will choose the five questions (with the answers) from the bank of +--+questions prepared by the Horse Leaders for each age division on the day of the show. They can only be taken from the Horse Science, Horse and Horsemanship, and 4-H Horse & Pony Show Rules and Regulations books. The questions will relate back to the topics listed on the last page of the horse project notebook. The show chairperson must state which book the question comes from and must keep the ages of the contestants in mind when choosing the questions.
15. **Showmanship**
 - a. To be run before Horsemanship and Miniature Horse In-Hand Trail classes.
 - b. King and Queen Contestants will go first.
 - c. Judge must place the whole class and put it on a judge's card. Judge breaks any ties.
 - d. Points will be awarded, by the committee, to all places beginning with 100 points, 95, 90, etc.
16. **Horsemanship \ Miniature Horse In-Hand Trail**

- a. To be run after the Showmanship classes.
 - b. The King and Queen Contestants will go first.
 - c. Judge must place the whole class and put it on a judge's card. Judge breaks any ties.
 - d. Points will be awarded, by the committee, to all places beginning with 100 points, 95, 90, etc.
17. **Gymkhana Contest**
- a. Will consist of two classes: one class will always be Cloverleaf, and the second class will rotate each year among one of the following: Flag Race, Pole Bending, Speed and Action, and Keyhole.
 - b. Contestants will be fully tacked and safety helmets approved by a committee member before entering the show ring.
 - c. Points will be awarded as follows: 1st-100 points, 2nd-95 points and so on. No Times will receive 0 points. All contestants that have received times will be placed.
 - d. Times will not be announced, but the ride will be announced as qualified or disqualified. The judge will record all times on a judge's card.
18. **Tie Breakers**
- a. Gymkhana - Accumulation of the points from the two classes will be used. If there is still a tie, then the best Cloverleaf time will be used as the tie breaker.
 - b. Equitation \ Miniature Horse - Accumulation of the points from Showmanship and Horsemanship or In-Hand Trail will be used. If there is still a tie, then a drawing of Showmanship or Horsemanship \ In-Hand Trail (using the original points) will be used.
19. **Crowning of the Court**
- a. Will take place at the conclusion of the Royalty Contest. Contestants will return for the crowning in show attire.
 - b. Appropriate awards (to be determined by show committee) will be given to the winners and their courts (i.e. belt buckles, tiaras, chairs, sashes, medallions, certificates.)
 - c. Scores will be made available to the participants by the leaders after the next monthly meeting.
20. **Court Responsibilities**
- a. It is desirable that the winners crown next year's winner for their division.
 - b. Winners and their court are encouraged to help at one of the following equine fair events: handing out ribbons, Saturday Fun Day, or other Fair Events

PRE-FAIR HORSE SHOW (To be held on July 12 and 13, 2019, at the fairgrounds)

(Gymkhana will be Fri. evening July 12 and Equitation will be Sat. July 13)

This show is usually held two to three weeks before the fair and is designed to give members practice in showing their animals. Current equine 4-H member or exhibitor may only show animals listed on their pre-registration sheet.

PROUD EQUESTRIAN PROGRAM ("PEP")

PEP is a summer program coordinated by Branch County MSU. This program provides the opportunity for people to learn to ride while also gaining valuable therapy, self-confidence and self-esteem. 4-H families can become involved by volunteering their time or the use of their horse for the riders.

Volunteer age limitations for certain duties may apply. Volunteers ages 8-13 work in the cabin and volunteers 14 and up help with the horses and in the arena. PEP members will have an opportunity to show in the walk-only classes offered throughout the week of fair. They will use horses already on the grounds.

THE BRANCH COUNTY FAIR

Members currently enrolled in the 4-H Horse & Pony Project may participate at the Branch County Fair in August, **providing they have met the requirements set by their club.** Fair rules and class lists are published in the Branch County Fair Book under 4-H Livestock Division and General Regulations. The Fair is held annually in August and is an opportunity for members to exhibit their projects and to take pride in how much they have accomplished. Leaders and parents must cooperate closely to assure that the member has been registered properly. Exhibition at the Fair is not a requirement for completing a 4-H year. The Branch County Fair Book can be found online at: http://www.cbpu.com/fairgrounds/fair_book.htm

HORSE LEADERS RULES REGARDING THE FAIR

1. Clubs (more than 1) may share the use of the arenas at the fairgrounds for pre-fair workouts.
A leader or experienced parent must attend each workout to supervise members and riders.
The use of cells phones in any way while riding is prohibited.
2. The judge is to receive a copy of our Fair Book and show rules.
3. A 4-H member may use a posse horse at the Fair if the animal comes under the 4-H rules (care, feeding, etc.) and is on the exhibitor's project registration sheet by May 1. Posse horses may not be hauled in specifically for fun day events. If a 4-H member is using a posse horse during the fair, it must also be checked for health and fitness by the veterinarian on call on Saturday evening on fair entry day.
4. An equine with at least one pony parent may show in the pony classes until its height determines otherwise. An equine with both horse parents may also show in the pony classes until its height determines otherwise.
5. Foals may be shown as a project at the Fair even if the mare is not shown.
6. Stall reservations are due from the horse leaders to the superintendents by the June Horse Leaders meeting.
7. At least two adults per club are to accompany the club in the Fair parade if the club participates.
8. Only ponies under age 6 and over 54" must be measured every year at either the May or June horse leaders meetings at the fairgrounds between 6:30 - 7:00 p.m. (except as specified below). A fair board livestock general superintendent will measure ponies with a horse superintendent assisting. Each new pony to Branch County will be measured and added to the Branch County pony list. If a pony is 6 years old or older AND has been previously measured in Branch County at 56" or under, then they do not need to be measured again. A deduction of 1/2" will be made for ponies with shoes as per state rule.
Miniature horses will not be required to be measured.
9. **One project animal, that will be shown during the fair, per member must stay on the grounds all week, unless released by the Superintendents.**
10. Each club is to decide in their bylaws, or by their leader, who may have a stall at the Fair if the stalls must be pro-rated. Every exhibitor will receive at least one stall.
11. Members must be enrolled in a club by April 1 and have their 4-H project animal by May 1.
Exhibitors can register up to six (6) horses as possible fair projects. The Association will consider no substitutions for ill, injured, lame or the death of projects.
12. Specific information regarding arena exercise time and wash rack duty is available from the Superintendents at the last meeting prior to the fair. Wash/rinse animals in wash rack area only.
13. **The Horse clubs will furnish their own back tags.** These back tags can be laminated or covered with clear contact paper.

14. If a rule is not printed in the Horse Project Book, the Fair Book or the 4-H Horse & Pony Project Show Rules and Regulations Book and there is a problem during Fair, the problem will be written down and discussed at the next Leaders meeting, **NOT** at the Fair.
15. **No smoking in the barns, bleachers or entry booth.**
16. **No riding with halters. You must use a bridle at all times.**
17. **Footwear** - 4-H members should always wear proper riding footwear when riding or handling equine at 4-H events. Sandals\flip-flops are not acceptable.
18. No loose horses in or out of **ANY** of the arenas, except foals who may be turned loose in the arenas at designated times. Yearlings are to be ponied or longed inside the arenas only.
19. **DO NOT** leave horses unattended when tied to hitching posts, and do not monopolize them. There should be at least one designated hitching post per club. If your horse digs a hole, fill it.
20. Riding double is allowed, but no more than two.
21. No throwing people in manure.
22. No wrestling in the barns.
23. **NO DOGS** in barns and **NO BIKES** in any horse areas.
24. *Ride, drive, and lunge inside arenas **ONLY**. No one is to be mounted outside of the designated riding areas, in a cart without a side walker to lead the equine, and there is no longeing outside of arenas.
25. Only the 4-H member may ride their project animal during show hours. No professional trainers or groomers (leaders and family members are excluded) may assist in the preparation of the project animal.
26. ASTM approved helmets with the SEI label are required whenever you are on a horse in Gymkhana, English, or Bareback styles with full tack. This is to include Gymkhana horsemanship classes. The harness must be fastened when a helmet is worn. **All helmets will be checked each year for SEI or ASTM label the first Saturday of the fair at 7:00 p.m. at the entry booth. Arrangements may be made to check helmets on Sunday if necessary.**
27. The Horse Project Notebooks must be turned in before the adjournment of the Horse Leaders meeting generally held two weeks before the Fair. Each leader is to turn in their members' notebooks as a group, with a complete list of the project members that are enrolled in their club. The notebooks may be found online at: <http://www.branchco4-hhorseleaders.com/> Copies of the notebooks are also available at the MSU Extension Office and from each horse leader.
28. No horses are to be out of their stalls after 11:00 p.m. except in cases of an emergency.
29. All chores should be done by 10:30 pm for lights out at 11:00 pm.
30. Any equine showing in the In Hand Performance or Longe Line Class **MAY NOT** be shown in any riding class **during fair week, or be ridden during the fair.**
31. Vaccinations required to exhibit equine at the fair will be Rhinopneumonitis and Influenza. It is highly recommended that you also vaccinate for Encephalomyelitis, Potomac Fever, Tetanus, West Nile Virus, and Strangles. Influenza and Strangles are also available in an intranasal application as well as a vaccination. Proof of having the required vaccinations must be turned into your leader by **June 1st**. Proof will be a vet slip, attendance at a vaccination clinic, or a witness form/card provided by Superintendents filled out by your leader. Foals born and weaned prior to **June 1st** must show proof of vaccinations by August 1st.
32. A legible copy of proof of negative Coggins test including a picture of the horse which is valid through the conclusion of the current year's fair and/or state horse show, must be turned into your leader no later than **June 1st**. (i.e., if a Coggins is drawn in November it is valid through the following November).

33. No classes will be held for late exhibitors. Class/exhibitors will be given two (2) calls then the gate will be closed.
34. **Any animal not in good health and body condition of less than 4 will not be allowed to exhibit at Fair, including any posse horses used. The definition of a 4 is Moderately Thin - Slight ridge along back. Faint outline of ribs discernable. Tail head prominence depends on conformation, but fat can be felt around it. Hip joints NOT discernable. Withers, shoulders and neck NOT obviously thin. The picture shown is a horse representing a score of 4.**



35. Exhibitors may show up to three (3) projects. A mare and foal is considered one project. Foals may be shown as a project at the fair even if the mare is not shown. Multiple projects will be allowed at the discretion of the leader.
36. If the exhibitor enters/shows in a walk or walk/trot only class, they are not eligible to enter any lope class including gymkhana & hunter hack with the same project animal. It is highly recommended that the same horse and rider combination not enter a walk-trot class for more than two years except at leader's discretion for safety or health reasons. If the exhibitor shows in a walk only class, they cannot show in any walk-trot or canter classes on that same project animal. It is highly recommended that the same horse and rider combination not enter a walk only class for more than one year except at leader's discretion for safety or health reasons.
37. Fair Trail Classes: There will be three levels in the trail class based on skill of horse/rider and age of rider. Beginner, Intermediate, and Advanced. Each division will include three age divisions: 8-11, 12-14, & 15 & up. Each division will have a Grand and Reserve Championship. Each division will contain three of the required obstacles from the State Horse & Pony Rule Book. The beginner division will be walk-trot only. It will contain three required obstacles and three optional obstacles from State Rule Book. Intermediate division will contain three required obstacles and up to five additional obstacles, including a lope over limited to one lope pole. Advanced division will include the three required obstacles and up to five additional obstacles. All course dimensions and course obstacles will come from the State Rule Book. Decorations and/or plants shall be limited to 18" in height. **No bareback or gymkhana tack, including tie downs permitted.**
38. Equine High Point opportunity:
- a. Mini High Point – Classes that count toward High Point for Miniature Horses are: one Showmanship, the best Halter Class, Mini In-Hand Jumping, Single Driving Class, Reinsmanship, In-Hand Trail, and Grand and Reserve Grand Champion Classes for each of the classes listed in this High Point breakdown.

High Point divisions b-k include the following classes toward High Point: one Showmanship, the best Halter Class, Pleasure, Horsemanship/Ponymanship/Equitation,

Bareback, and Grand and Reserve Grand Champion Classes for each of the classes listed in this High Point breakdown.

- b. Western Horse Junior, ages 8-14
- c. Western Horse Senior, ages 15 & Up
- d. Western Horse Walk/Trot , all ages
- e. Western Pony Lope, all ages
- f. Western Pony Walk/Trot, all ages
- g. English Horse Junior, ages 8-14
- h. English Horse Senior, ages 15 & Up
- i. English Horse Walk/Trot, all ages
- j. English Pony Lope, all ages
- k. English Pony Walk/Trot, all ages

High Point divisions l-n include the following classes toward High Point: one Showmanship, the best Halter Class, Gymkhana Horsemanship, Pole Bending, Flag Race, Cloverleaf, Speed and Action, Keyhole, and Grand and Reserve Grand Champion classes for each of the classes listed in this High Point breakdown.

- l. Gymkhana Horse Junior, ages 8-14
- m. Gymkhana Horse Senior, ages 15 & Up
- n. Gymkhana Pony, all ages
- o. Performance High Point, all ages: High Point classes include: Trail, Grand and Reserve Grand Champion Trail, English/Western Riding, Reining, and Hunter Hack

P.E.P. CLASSES – offered during the walk-only classes throughout fair week.

WEDNESDAY EVENING

Costume class 5:00 pm / Special Event classes 6:00 P.M.

SPECIAL EVENTS RULES

Entry on day of show at entry booth only

BRANCH BUD STICK HORSE CLASS

ADULT STICK HORSE CLASS. See rules posted at entry booth.

ADULT SHOWMANSHIP - AGES 20-34. See rules posted at entry booth.

ADULT SHOWMANSHIP - AGES 35 & OVER. See rules posted at entry booth.

Mini Liberty Class – Two minutes to perform (according to state show rules) and two minutes to catch.

GENERATION GAP CONTEST

1. 4-H rules to apply.
2. Will be judged on Horsemanship.
3. Can be ridden either English or Western style.

4. 3 minute tack change in arena only. No grooms allowed, riders must do tack change alone.
5. Same combination of riders cannot win more than once.
6. Member aged 14 and under will ride first, going one direction in ring.
7. Member aged 15 and over will ride second, going the opposite direction in ring.

WALK/TROT GENERATION GAP CONTEST

1. 4-H rules to apply.
2. Will be judged on Horsemanship.
3. Can be ridden either English or Western style.
4. 3 minute tack change in arena only. No Grooms allowed, riders must do tack change alone.
5. Same combination of riders cannot win more than once.
6. 4-H member must have entered walk/trot classes at the Fair this season.
7. 4-H member will ride first, going in one direction in ring.
8. Adult will ride second, going the opposite direction in ring.

ADULT WALK/TROT CLASS - AGES 20-34. See rules posted at entry booth.

ADULT WALK/TROT CLASS - AGES 35 & OVER. See rules posted at entry booth.

HORSE/PONY VERSATILITY CONTEST

1. 4-H rules to apply.
2. Will be judged on Horsemanship\Equitation and one timed event (Cloverleaf pattern).
Each class to be scored individually and all **three** scores will be combined.
3. Order will be English to Western to Cloverleaf.
4. 3 minute tack changes in arena only with 2 grooms allowed.
5. Two age group divisions: ages 14 and under and ages 15 and over.
6. The same horse and rider combination cannot win more than once per age division.
7. The fastest timed event score will decide any ties.

MINI VERSATILITY CONTEST

1. 4-H rules to apply
2. Will be in the following order and judged on Driving, Showmanship, and Jumping. Each class will be scored individually and all three scores will be combined.
3. Follow the same rules as #4-7 above in the Horse/Pony Versatility Contest.

FREESTYLE HORSEMANSHIP

1. For exhibition only. No prizes awarded.
2. Ride not to exceed 3 minutes.
3. Music to be member's choice, but absolutely no profanity will be allowed.
4. 4-H rules to apply.
5. Must ride with a bridle.
6. Must have animal under control at all times.
7. Costumes are optional, but no props allowed (i.e. barrels or pylons).

The following classes will be held on Saturday during Fun Day.

- BRANCH BUD SHOWMANSHIP CLASS.
- BRANCH BUD LEAD LINE CLASS.
- BRANCH BUD WALK-TROT CLASS.
- BRANCH BUD WALK-TROT CLOVERLEAF CLASS.
 - 5 & 6 year olds *must* be on a lead line.
 - 7 year olds may or may not be on a lead line.
- ADULT CLOVERLEAF CLASS. See rules posted at entry booth.
- 4-H YOUTH CLOVERLEAF CLASS.
 - 4-H rules to apply.
 - Open only to exhibitors (8-19) showing during current fair.
 - Exhibitors may run only once (no multiple entries).
 - May only use animal already on grounds.

RATING GUIDELINES FOR JUDGES AT FAIR

A Rating -Excellent/good appearance of horse and exhibitor.

Executes 80% of class/pattern requirements.

B Rating -Good/fair appearance of horse and exhibitor.

Executes at least 50% of class/pattern requirements.

C Rating -Poor condition/appearance of horse and exhibitor.

Executes less than 50% of class/pattern requirements.

Gymkhana Scoring for Grand and Reserve:

For each age division, the best 4 out of the 5 speed events will count towards Grand and Reserve.

FAIR CAMPSITES

If the superintendents do not want to use the two campsites available to them for fair week, any knowledgeable and responsible **leader** willing to stay, will stay based on a rotating schedule approved by the superintendent (s). Leaders chosen to use the campsites are responsible for checking on the horses in the barn during the nighttime hours. The leader staying in the campsite east of the green barn will be responsible for the horses in the green barn. The leader staying in the campsite north of the white barn will be responsible for the horses in the white barn. Only leaders will be allowed to stay in the campsites at night. Two or three clubs will be picked each year, with previous year's clubs not eligible until all clubs have had a turn. A rotation of clubs will be established. Commencing in 2013, leaders will pay a fee for electricity to camp. A club must have 5 equine members exhibiting at the fair in order to be considered for staying at the barn. A leader from that club or a responsible adult must be available on the grounds at all times throughout the week.

STATE 4-H HORSE SHOW: SELECTION PROCEDURES

The Branch County 4-H Horse Leaders developed a procedure for selecting delegates to the annual State 4-H Horse Show conducted by the State 4-H Youth office on the MSU campus in East Lansing. The State 4-H Youth Office sets the number of delegates and Branch County may only send as many delegates as the quota allows. The quota specifies only the number of delegates.

BRANCH COUNTY SELECTION PROCEDURES FOR DELEGATES TO THE STATE 4-H HORSE SHOW

1. **Pre-Registration must occur to be eligible.** Registration forms must be completed prior to the commencement of the state tryout show on **June 15, 2019** for both the gymkhana and equitation divisions at the fairgrounds.
2. A **COPY** of a current Negative Coggins Test for the member's entries must be submitted to a member of the State Horse Show Committee **prior to the commencement of the show on June 15, 2019 at the fairgrounds.** Please bring an extra copy with you to turn in to committee prior to show.
3. Selection of the State Horse Show Delegates will be determined by a point system at the **June 15, 2019** show. **All horses and ponies trying out for state must be shown 3 gaited at the try-out show, at the pre-fair show (if shown), and at the fair. That project may not show in any walk-trot classes. It must be shown in similar classes at the fair that it will show in at the state show.**
4. At the 4-H State Horse Show, ponies will compete against horses in age appropriate classes with the exception of Western and English Pleasure and the Gymkhana classes where the ponies will show only against other ponies.
5. To be eligible for the State 4-H Horse Show, delegates must exhibit their animals at the Fair. If the State show occurs during the Fair, arrangements will be made for early release.
6. Only those 4-H members ages 13 years and older as of January 1st, that have followed the pre-registration procedures as mentioned above, will be eligible for State 4-H Horse Show consideration.
7. State 4-H Show candidates will be eligible for the State Horse Show selection in all areas of competition. Members showing one project in two areas of competition must declare their first preference of representation upon registration.
8. In the event a qualified horse or pony cannot attend State Show for reasons such as horse injury or death in the family, the alternate will attend. It is preferred that alternates are given as much notice as possible. However, the final date for alternates to replace the original candidate will be before 5:00 pm the Monday prior to the state show. If the reason for not attending is due to horse injury, you are still required to attend to volunteer. A vet slip must be produced in the event of horse illness or injury and a copy delivered to the horse leaders group by the September meeting. If obligations are not met as stated above, member will not be allowed to participate in the following year for State Show. If you cannot attend state show, a parent or guardian must notify your leader, the State Show Committee Chairperson, MSU Extension and MSU directly so that they can update their show records (MSU requires notification of alternates by 5:00 p.m. the Monday before the show). MSU Extension: Connie Lange, 517-617-8516, langecl@hotmail.com, MSU: Karen Waite, 517-432-0383, kwaite@msu.edu; Taylor Fabus, 517-353-1748, tenlenta@msu.edu; or Carla McLachlan, 517-432-5402, MCLACHL2@msu.edu. Also see: http://www.ans.msu.edu/ans/horse_youth_programs. If you do not notify your leader, show committee chair, and MSU extension office, or state 4-H show office before the State show event, you will be responsible to reimburse the 4-H horse leaders for the participation fee.
9. Alternates not showing at State Show will serve as volunteers for the State Horse Show. If you do not fulfill your volunteer obligation as the alternate, you will not be allowed to try out for the State Show the following year. Volunteers must be at least 15 years old. Any alternate age 13 or 14 who qualifies as an alternate must find a volunteer of suitable age to work for them at state show. It is suggested that a parent or sibling work for the alternate but that the alternate also attend to gain experience.

NO EXCEPTIONS WILL BE MADE REGARDING THE ABOVE RULES!!

STATE 4-H HORSE SHOW RULES

1. Ownership of an animal **MUST** be no later than May 1 of the current year.
2. **Selection Based on Points.**
 - a. State 4-H Horse Show participants will be selected as follows:
Equitation Division classes, counting toward the State Horse Show, will be judged 15 placings, on paper only, with the points awarded 15-14-13-12-11-10-9-8-7-6-5-4-3-2-1.
Gymkhana Division classes, counting toward State Horse Show, will be placed according to times, 15-14-13-12-11-10-9-8-7-6-5-4-3-2-1.
 - b. The State Horse Show Committee will tabulate points.
 - c. State Show representation will be determined on a percentage basis utilizing the number of MEMBERS in each category who have complied with pre-registration requirements.

MEMBERS MAY ONLY TRY OUT ON ONE EQUINE PER DIVISION.

Example: State Show quota - 9

Total members registered	= 61
Number of equitation members.....	= 40
Number of gymkhana members.....	= 21
40 divided by 61 = .66 x 9.....	= 5.94 (6)
21 divided by 61 = .34 x 9.....	= 3.06 (3)

If application of the percentage formula results in a tie, the State Horse Show Committee has the authority to determine representation. There will be at least one representative in the Equitation Division and one in the Gymkhana Division.

Miniature Horse: It is suggested that counties send the top 10% of their 4-H Miniature Horse project. For example, a county with 20 enrolled Miniature Horse Project members could send 2 delegates to the Miniature section of the State 4-H Horse Show. The individual county may determine what influence this number has on their light horse quota, however, Miniature horse entries will be accepted in addition to the established horse quota.

All miniature horses can attend the state horse show for eligible exhibitors ages 13-19. Any exhibitor who qualifies for state show through the selection process for equine pleasure or gymkhana may ALSO take a mini to the state show in August.

3. In the event a qualified miniature horse cannot attend state show you are still required to attend to volunteer. If obligations are not met as stated above, member will not be allowed to participate in the following year for State Show. If you cannot attend state show, it is your responsibility to notify your leader and MSU Extension and/or MSU directly so that they can update their show records (MSU requires notification of alternates by 5:00 p.m. Monday before show). See contact information in paragraph 8 above. If you do not notify your parent or guardian, a leader, MSU extension office, and state 4-H show office before the State show event, you will be responsible to reimburse the 4-H horse leaders for the participation fee.
 - a. In the case of a tie between exhibitors, the State Horse Show Committee will make the final decision by selecting the exhibitor with the most first places.
 - b. State Horse Show entry forms will be completed **at the conclusion of the state tryout show on June 15, 2019 at the fairgrounds**. This will include all miniature horse exhibitors.

Exhibitors and parents must attend. There will be no exceptions unless prior arrangements are made with the State Horse Show Committee.

- c. The complete rules and regulations for the State 4-H Horse Show are given to each delegate by the MSU Extension staff or the Branch County Extension Service. These rules may be found on the State 4-H Horse Show Guide published annually for the show.

For more information also see: http://www.ans.msu.edu/ans/horse_youth_programs

4. Sounding Board to Hear Constructive Criticism:

- a. The Branch County State 4-H Horse Show Committee will consist of two 4-H Horse Leaders, the Vice President of the Horse Leaders Association and the 4-H Youth Agent.
- b. Complaints on the selection process must be addressed to the County State 4-H Horse Show Committee.
- c. Complaints must be presented in writing to this committee by the end of the tryout show.
- d. Committee has two options regarding complaints:
1. Problem can be satisfactorily resolved between the parties involved (committee and complainant); or,
 2. If the problem is unsatisfactorily resolved between the two parties, the committee addresses the President of the Horse Leaders Association and a special meeting is called to order; discussion takes place; voting occurs. Decision is final at this stage.

Duties of the County State 4-H Horse Show Committee:

1. Makes sure all necessary forms are available before completion.
2. Answers questions directed to them concerning names, forms, placings, etc. during the competition.
3. Handles complaints on the State 4-H Horse Show selection process.
 - a. Determines percentage of eligible members to represent each section according to the pre-registration forms. (Refer to rule 2.c.)
 - b. Notifies everyone who the winners are.
 - c. Helps winners fill out forms and collects entry fees.
 - d. Answers questions on the State 4-H Horse Show.
 - e. Mails entry fee to MSU.

The following classes will count toward the State 4-H Horse Show:

EQUITATION DIVISION:

<i>Showmanship</i>	Branch County Exhibitors ages 13-19
<i>*Western Horsemanship/*English Equitation</i>	Branch County Exhibitors ages 13-19
<i>* Western Pleasure/*English Pleasure</i>	Branch County Exhibitors ages 13-19
<i>Trail Class</i>	Branch County Exhibitors ages 13-19

GYMKHANA DIVISION:

<i>** Barrels</i>	Branch County Exhibitors ages 13-19
<i>Pole Bending</i>	Branch County Exhibitors ages 13-19
<i>Flag Race</i>	Branch County Exhibitors ages 13-19
<i>Keyhole</i>	Branch County Exhibitors ages 13-19
<i>Speed & Action</i>	Branch County Exhibitors ages 13-19

* Points will count from the class that you place highest in.

** Points will count for the four (4) highest placings.

REFERENCE MATERIALS

FOR 4-H CLUBS

1. Books & Pamphlets: Many interesting and informative pamphlets may be obtained free by writing to breed associations.
2. 4-H bulletins and other bulletins available at the MSU Extension.
Materials available: Also online at: http://4h.msue.msu.edu/4h/4_h_club_resources
 - a. 4-H Horse and Pony Leaders Guide
 - b. 4-H Horses and Horsemanship (updated 2001)
 - c. 4-H Horse Science (updated 2001)
 - d. 4-H Horse and Pony Project Book
 - e. Stable Record
 - f. Planning and Conducting a Trail Ride
 - g. Judging the Halter and Pleasure Horse in Individual and Team Competition
 - h. 4-H Horse and Pony Project Show Rules and Regulations (updated 2016)
(*Available online at:: http://4h.msue.msu.edu/4h/resources/mi_4h_horse_show_rules
 - i. 4-H Horse Judging Guide
 - j. One sheet flyers that include horse information
 - k. In Hand Performance Class
 - l. State Show Selection Procedures
 - m. Other materials
 - n. Horse Industry Handbook
 - o. Animal Science Series:
 - Unit 1 - Horsing Around
 - Unit 2 - Galloping Ahead
 - Unit 3 - Blazing The Way
 - Helpers Guide
 - Horse Group Activity
 - p. Ohio State Horse Learning Lab Kit.
 - q. Binders with workbooksNew materials may come out, so check with the Extension Office.
3. General Extension Bulletins
4. Videos: Listed in the Project Resource Guide are those audiovisual materials and related materials available through Michigan State University. Many interesting materials are available on a loan basis. The Project Resource Guide is available in the office and should be requested **at least 2** weeks prior to use.
5. The Public Library: Never forget to check out the library for materials and information.

GUIDELINES FOR HORSE PROJECT NOTEBOOK

1. The Horse Project Notebooks must be turned in before the adjournment of the Horse Leaders meeting held two weeks before the Fair. Each leader is to turn in their member's notebooks as a group, with a complete list of the project members that are enrolled in their club. The notebooks may be found online at: http://www.msue.msu.edu/portal/default.cfm?pageset_id=26946 and at: www.branchco4-hhorseleaders.com Copies of the notebooks are also available at the MSU Extension Office and from each horse leader.

2. If Notebooks are not submitted by the specified date, no Horse project will be allowed at the Fair.
3. Judges will be hired to read and score notebooks.
4. Notebooks must be complete with appropriate answers in all sections.
5. A minimum of one topic must be chosen and discussed each year. It must be attached to the first section. It is highly recommended that it is put into a binder. If binders become larger than 3 inches wide, it is suggested that it be divided into two or more binders. All binders may be turned in to be judged, but only current binder will be displayed during fair. It is suggested that members include the most recent 5 years to be judged.
6. The topic section may consist of pictures or diagrams illustrating techniques or a list. It may be in essay form if desired.
7. The previous year notebook should accompany the current year notebook.
8. Notebooks will be available for pick up at on the last Sunday morning of the Fair with crafts.
9. If the notebook is less than 50% complete, no premium will be given.
10. The leader must sign each notebook.
11. The signature page shouldn't be changed and must be the 1st page inside the notebook.

This material has been developed by the Branch County 4-H Horse Leaders Committee in cooperation with the Extension Service. (1986) Updated 1995, 96, 98, 2001-2014.

NOTES:

Branch County 4-H Horse Leaders'

2019 DATES TO REMEMBER

April 1	Must be properly enrolled in a 4-H club.
May 1	Deadline to name up to 6 possible horses coming to fair, turn hard copy of list in to your leader. Deadline to turn in signed Code of Conduct Form to your leader.
May 3-4	Boots N Jeans Fuzzy Show at fairgrounds
May 25	Leaders Fuzzy Show (pleasure & mini) at fairgrounds, 10:00 a.m.
June 1st	Deadline for leaders to turn in shot records, a copy of current negative Coggins report with a picture, and all Horse Leaders' or Lindsey Rockwell Scholarship forms at the June Meeting.
June 15	State Tryouts (equitation & gymkhana kids) and Royalty Contest at fairgrounds, 8:30 a.m. for all Pleasure members. Gymkhana Test and Interviews to begin at noon. (13 & Up can try out for state. Paperwork & copy of Coggins, with a picture of the equine, <u>must</u> be turned in at this show) <u>Volunteers needed to work a half day at the State Show in August in order for our members to be able to attend. If interested, please let a leader know.</u>
July 6	Open Horse Show at Fairgrounds, 9:00 a.m. (Reminder to scholarship applicants, you need to make arrangements to help at this show to meet qualifications for the Horse Leaders' and/or Lindsey Rockwell Scholarship)
July 12	Pre-Fair Gymkhana show at fairgrounds, 6:30 p.m. (open to Branch County exhibitors only)
July 13	Pre-Fair pleasure show at fairgrounds, 9:30 a.m. (open to Branch County exhibitors only)
July 15	Turn in horse project books to your leaders by this week, if not done so already.
August 3	Fair Entry Day
August 4-10	Fair week
August 11	Fair Exit Day
August 16-18	State Horse Show, MSU
August (TBD)	Miniature Horse State Show, MSU

See Horse Leaders' website for all local & state rules, forms, show bills, etc. www.branchco4-hhorseleaders.com

PROJECT REGISTRATION FORM
FOR THE 4-H HORSE LEADERS ASSOCIATION
HARD COPY DUE TO YOUR LEADER BY MAY 1 (with signed Code of Conduct)

MEMBER NAME: _____
MEMBER ADDRESS: _____
MEMBER PHONE: _____
CLUB NAME: _____

(Main 3 projects listed first please)		<u>Leased:</u> Yes / No
PROJECT #1 - Circle One: Horse / Pony / Mini Horse		
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		
PROJECT #2 - Circle One: Horse/ Pony/ Mini Horse Alternate: Yes / No		Yes / No
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		
PROJECT #3 - Circle One: Horse/ Pony/ Mini Horse Alternate: Yes / No		Yes / No
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		
PROJECT #4 - Circle One: Horse/ Pony/ Mini Horse Alternate: Yes / No		Yes / No
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		
PROJECT #5 - Circle One: Horse/ Pony/ Mini Horse Alternate: Yes / No		Yes / No
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		
PROJECT #6 - Circle One: Horse/ Pony/ Mini Horse Alternate: Yes / No		Yes / No
Equine Registered Name : _____		
Equine Barn Name: _____		
Reg. Number (if applicable): _____		
Breed: _____ Color: _____		
Age: _____ Markings: _____		

REMINDER: Proof of required vaccinations and a legible copy of a negative Coggins test for the current year must be turned into your leader for each project animal planned to come to fair by June 1.

Branch County 4-H Horse Leader's Association

CODE OF CONDUCT

Leaders and parents will:

- Accept their responsibility to represent Branch County with dignity and pride by being positive role models for youth.
- Conduct themselves in a courteous and respectful manner, exhibit good sportsmanship and provide positive role models for youths.
- Respect, adhere to and enforce the rules, policies and guidelines established by Branch County Horse Leaders and the 4-H Extension Office/Branch County 4-H.
- Abstain from and not tolerate physical or verbal abuse.
- Comply with equal opportunity and anti-discrimination laws.
- Avoid criminal activities.
- Under no circumstances, possess, sell or consume alcohol or possess, sell or use controlled substances at a Branch County youth activity or event. No smoking in barns, bleachers, and around horse arena.
- Under no circumstances, attend or participate in a Horse Leaders activity or event under the influence of alcohol and/or controlled substances.
- Accept the responsibility to promote and support MSU Extension to develop an effective county, state and national program.
- Operate machinery, vehicles and other equipment in a responsible manner.

Members will:

- Abide by all rules, policies and guidelines of the club and of Branch County 4-H.
- Support and abide by the club's adult leadership.
- Participate fully in the club and in the 4-H Program.
- Abstain from and not tolerate physical or verbal abuse.
- Be responsible for their behavior (including social media), exhibit good sportsmanship, and avoid criminal activities at all times.
- Leave the club and 4-H facilities in as good or better condition than found.
- Not possess, sell, offer, consume, use or attend under the influence of alcohol and/or controlled substances, including the use of tobacco products.

I agree to abide by the Code of Conduct set forth herein by the Branch County 4-H Horse Leader's Association.

I hereby acknowledge receipt of a copy of this annual rule book and agree to abide by the rules set forth herein.

Dated: _____

Parent

Dated: _____

Member

Turn this form in to your horse leader, together with the Horse Project Registration Form due by May 1st.